

## ROUTING AND TRANSMITTAL SLIP

Date

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DDA [redacted]	<i>Mc</i>	27 JAN 1988
2. DDA	<i>[Signature]</i>	
3. A/DDA	<i>[Signature]</i>	
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

1-2/3: C/LSD has been given a copy of the attached & will discuss with you when he has a proposed solution.

Full — I think they'll take less & be happy.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions.

FROM: ( [redacted] )	Room No.—Bldg.
DDS&T	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FORM 41 (REV. 10-1-76)

S E C R E T

DD/A Registry

83-0271

DDS&amp;T 079-83

26 January 1983

DD/A REGISTRY  
FILE: 45-17

MEMORANDUM FOR: Deputy Director for Administration

FROM : R. E. Hineman  
Deputy Director for Science and Technology

SUBJECT : DDS&T Space Requirements for OSO and ODE through  
FY-1984

REFERENCE : A. DDS&T memorandum to D/Logistics dated 31 March 1982,  
Subject: Request for Leased Space (DDS&T 1400-82)

B. DDS&T memorandum to DDA dated 15 November 1982,  
Subject: Space Requirements for FY-83 and FY-84  
(DDS&T 4068-82)

C. OD&E memorandum to D/Logistics dated 3 September 1982  
Subject: OD&E Space Requirements (OD&E 0467-82)

D. OSO memorandum to D/Logistics dated 24 August 1981  
Subject: Space Requirements for Collection Analysis  
(DDS&T 3863-81)

1. At our meeting on 25 January you asked me to clarify the DDS&T space needs for OSO and OD&E through FY-1984. I believe the following references will show that our needs for those areas have been clearly documented in our space requests.

2. Reference A documents OSO's needs for approximately 10,000 sq. ft. of space to meet FY-1983 requirements. This reference clearly states that this requirement can be met through shared occupancy [redacted] with another Agency component (OD&E).

3. Reference B documents OSO's need for additional space of approximately 15,800 sq. ft. to meet FY-1984 needs. This requirement is still unmet at this time.

4. Reference C identifies OD&E's FY-1984 space requirements for 10,000 sq. ft. This requirement is discussed as over and above space provided to OD&E [redacted]. In addition, it reiterates the need for an additional 8,400 sq. ft. to cover the FY-1983 shortfall.

S E C R E T

25X1  
25X1

83-0271

25X1

S E C R E T

5. The above References clearly indicate that the [redacted] 25X1  
essentially satisfies the FY-1983 requirements for both OSO and OD&E leav-  
ing the S&T FY-1984 needs of approximately 27,800 sq. ft. unmet. Your  
offer of 12,000 to 15,000 sq. ft. [redacted] 25X1  
would meet OD&E's  
FY-84 requirements but would still leave OSO's FY-1984 needs of 15,800  
sq. ft. unsatisfied.

6. In addition, for your information, I am providing Reference D  
which is the original justification for the additional 10,000 sq. ft.  
required for SIGINT Analysis Laboratory in Headquarters. This require-  
ment remains essentially unchanged at this time.

7. I believe the aforementioned information clarifies the DS&T's  
documentation of its space needs for these two components. I am most  
anxious to hear that you can provide the necessary space to meet these  
most pressing requirements.

[redacted] 25X1

R. E. Hineman

S E C R E T